

Application to construct a vehicular crossing

Vehicular crossings / dropped kerbs

If you own a property and you wish to park a vehicle on that property, but currently do not have a vehicular crossing / dropped kerb on the adjacent highway from which to do so, then you **MUST** apply to the residents' company for permission to install a vehicular crossing / dropped kerb and satisfy certain criteria.

Vehicular Crossings, also known as dropped kerbs, are where kerbs have been lowered and the footway or verge strengthened to allow vehicles to cross over to an adjacent property.

Please note the residents' company will not allow any vehicular crossing where the depth of the frontage car parking space is less than 5 metres.

The vehicular crossing / dropped kerb when constructed, does not become your property. It will form part of the communal infrastructure and will be owned by the residents' company. However, you will be responsible for its maintenance.

The crossing only serves to provide access to and from your property; it does not reserve a parking space on the communally owned residents' company road for you. The crossing should not be used as a parking space.

How can I apply for a vehicular crossing / dropped kerb?

- You will need to complete the Preim Application Form for a Vehicular Crossing.
- You will also need to agree to Preim's Terms and Conditions and any work carried out must comply with Preim's Construction Specification (see appendix 1).

How much does it cost?

If your application is approved a fee of £250 is required for the administration of the request to ensure compliance with any residents' company requirements. Unless otherwise agreed this must be received before construction can commence. Payment can be made by BACS, using the details below. To pay by debit/credit card please contact our office on 01778 382210, option 2.

Bank:	Barclays Bank
Account name:	Preim Limited
Sort code:	20-67-37
Account number:	33486575
Reference:	First line of the property address

Please email PREIM Ltd to confirm once payment is made to: company.secretarial@preim.co.uk

We will request payment from you once your application has been approved.

Once payment has been received, we will send you two copies of the licence. Please sign the licences and plans where indicated and return them to us for completion and signature by the director of the resident's company.

The completed licence will be returned to you; it should be kept in a safe place with the title deeds to your property. It is likely that any prospective new owner of your property will need a copy of the licence before they will be able to complete any future purchase.

Proceeding with Cross Over works without a valid licence could mean you are liable for all costs to remedy any works and any damage to communal infrastructure.

Please return your application/licence to:

PREIM Limited

Unit 8 The Forum, Minerva Business Park, Lynch Wood, Peterborough, Cambridgeshire, PE2 6FT

Email: helpdesk@preim.co.uk Fax: 01778 382215 Tel: 01778 382210

This application must be completed by the property owner.

Please ensure that all of the information requested in this form is provided correctly in order to minimise any delays or additional fees in respect of issuing the licence.

1. Name and address of applicant

.....

.....

.....

Telephone No.

Email

2. Location of vehicular crossing address or precise description (if different to above address)

.....

.....

3. Plans

Please provide a location plan at a scale of 1:1250 which shows the legal boundary of the property in question in red, and contains the names of the surrounding roads.

Please provide a detail plan at a scale of approximately 1:50 in the space provided below showing the footway and or verge and the proposed vehicular crossing in blue. Please indicate clearly the road name from which vehicular access is required and the type of surface the crossing will pass over (i.e. footway tarmac/slabs/ verge).

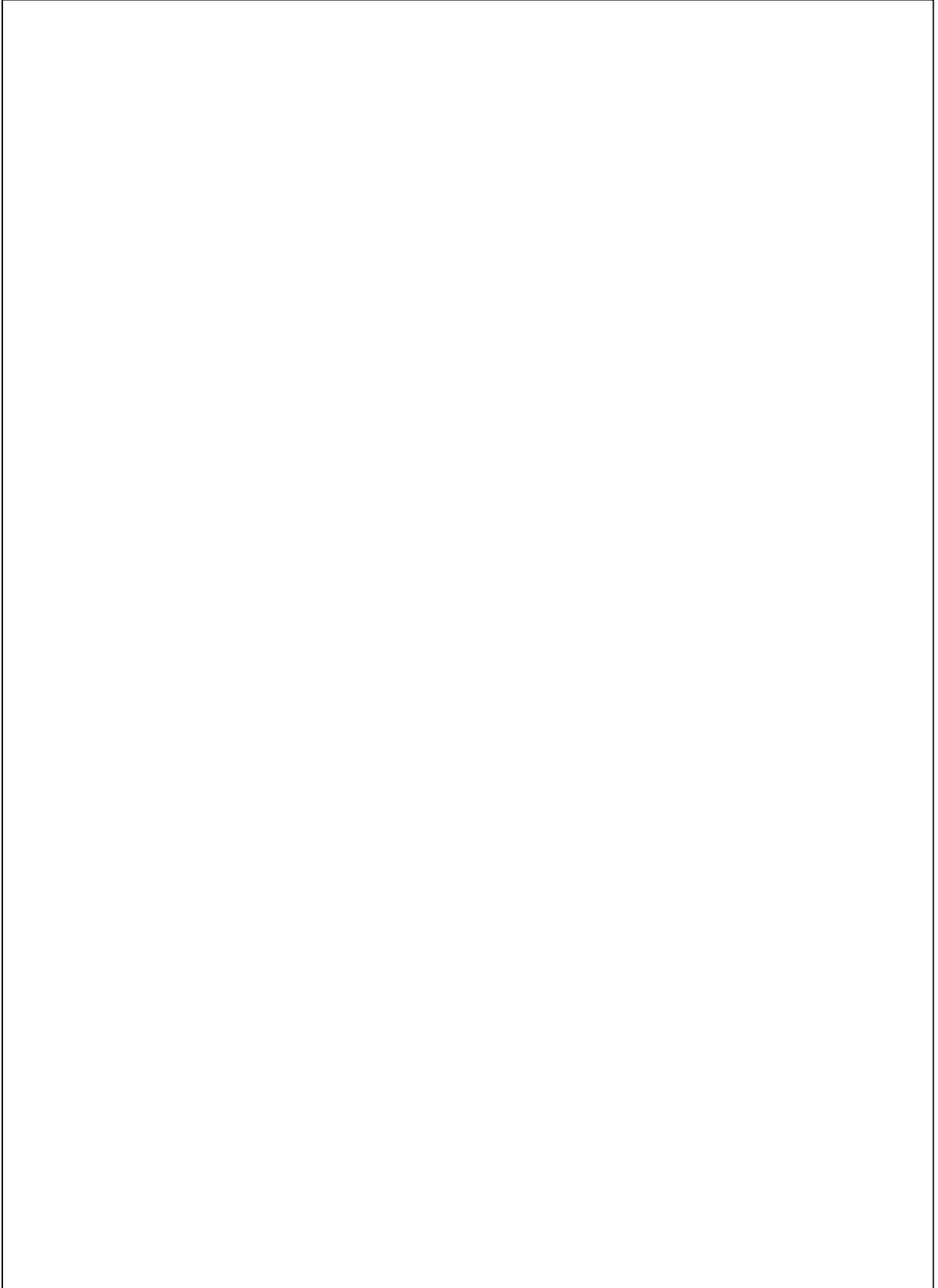
Example location and detail plans are provided (see appendix 2). You must ensure the plans you provide are in accordance with the example plans. We recommend you obtain your plans from <https://www.ukplanningmaps.com/> to ensure your application is successful.

4. Visible obstructions

Please indicate on the detail plan below any visible obstructions on the footway or verge, such as trees, lamp columns or manhole covers.

5. Is the applicant aware of any utilities (water, gas, electric, telecoms) in the vicinity of the proposed vehicular crossing? If so please mark on the detail plan below. Also please provide details on how these utilities will be protected.

6. Detail plan

A large, empty rectangular box with a thin black border, intended for a detail plan. The box is currently blank.

The property owner should sign and date the above detail plan.

7. Approvals

Is the road from which vehicular access is required adopted? YES / NO

If yes, does the applicant have written approval from the relevant authority?
(if yes, please provide a copy) YES / NO

Confirmation that construction of the vehicular crossing will be in accordance
with Preim standard construction detail (appendix 1) – Typical vehicle crossing in existing
footway/verge YES / NO

Please sign and date the attached Preim standard construction detail and
include with the application form. YES / NO

Please provide anticipated construction start date

**Upon completion of the proposed vehicular crossing, please provide photographs
showing the finished works.**

I wish to apply for a vehicular crossing at the above location. I confirm that I am the property owner
and the information given on this form is correct to the best of my knowledge.

Signed Date

FOR PREIM OFFICE USE ONLY

PERMISSION GIVEN? YES / NO

PAYMENT RECEIVED? YES / NO

Reason for refusal (if applicable)

.....

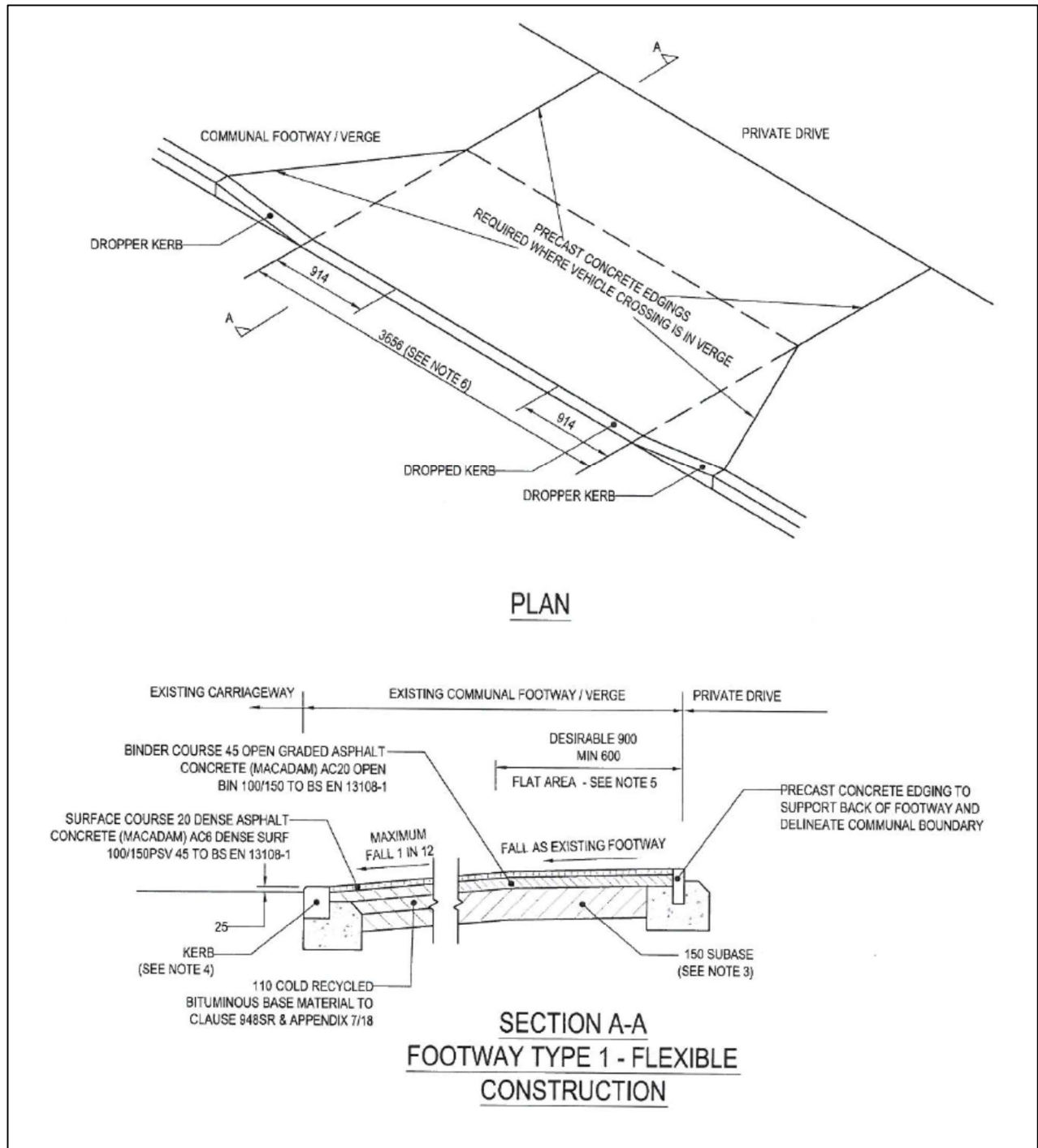
.....

.....

.....

Signed Date

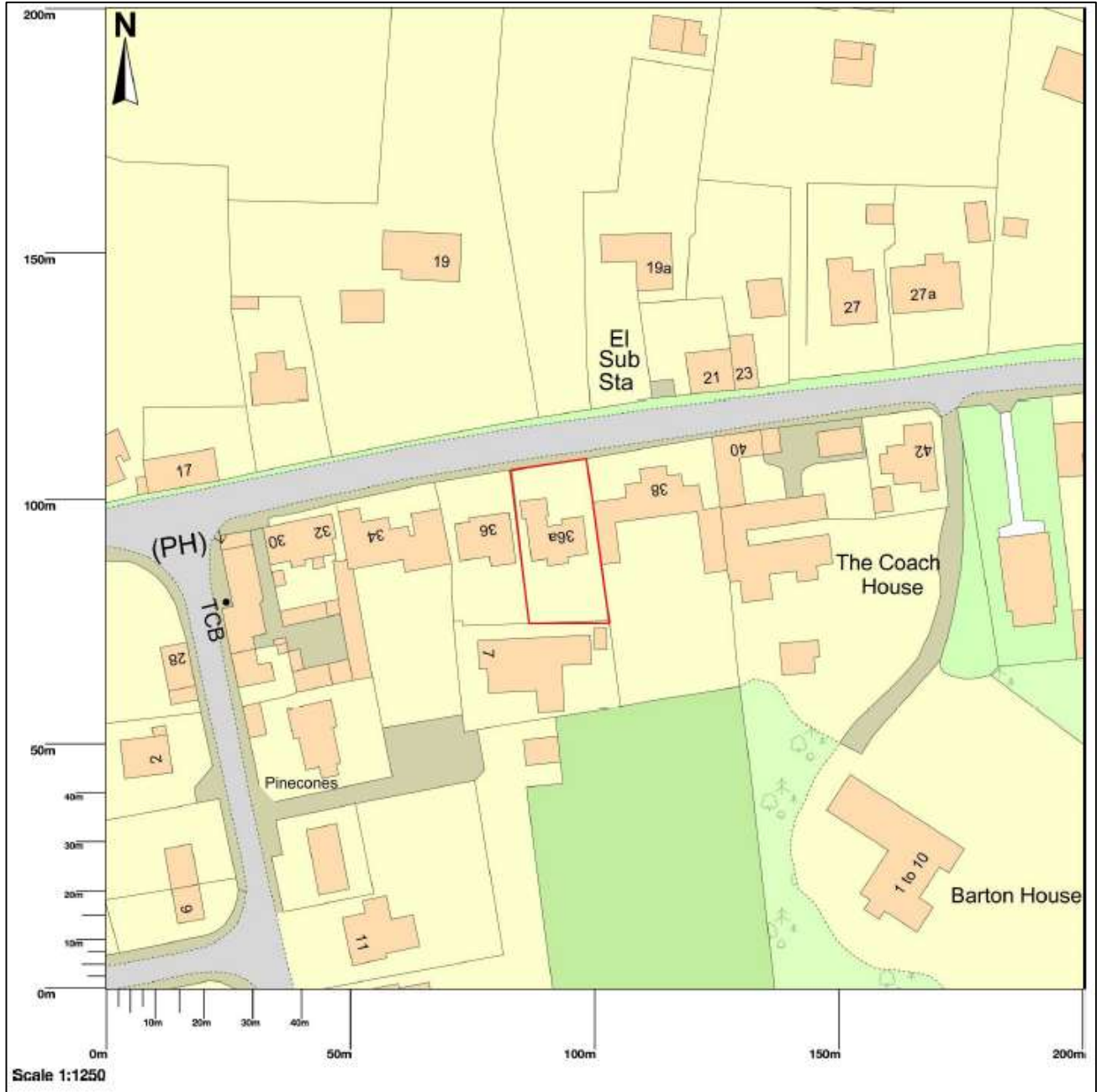
Appendix 1 - Standard Detail for Vehicular Crossing



1. All dimensions in millimetres
2. Precast concrete edgings shall be 150 x 50 type EF to be BS EN 1340 required as edge restraint to back of footway and adjoining verge. Weathering resistance class 3, bending strength class 2, abrasion resistance class 3, slip/skid resistance min .P.T.V 45.
3. Sub base shall be one of the materials complying with clause 891 AR.
4. Proposed kerb type should match existing.
5. The gradient of the dropped kerb shall be 1 in 12 maximum.
6. A minimum of 3 dropped kerbs may be used with the agreement of Preim.
7. To the existing footway cutback, paint vertical face with bitumen prior to surfacing.
8. Seal between new & existing surface course with 40mm wide hot bitumen overband.

Appendix 2 – Example Plans

Location plan at a scale of 1:1250:



Detail plan at a scale of 1:50:

